

**Marion Charter School  
Board Minutes  
Tuesday, June 13, 2023  
6:10 p.m.**

**Members present:** Michelle Axson, Barbara Holland, Lori Soucey, Sonya Williams, and Sandy Wagner

**Public Present:** Roger Soucey

Michelle Axson called the Board meeting to order at 6:00 p.m. Michelle mentioned that she just found out that our fellow Board Member Dan Miller passed away unexpectedly. She mentioned that if needed, we could look for a replacement for him on the Board, but we could address that at a later date.

The minutes from the April 25<sup>th</sup> Board meeting were reviewed with a motion to accept the minutes being made Lori Soucey, and the second motion being made by both Barbara and Sonya Williams.

First, Michelle presented the Draft Budget for the 2023-2024 school year. She explained that for Line Items 3 and 4 under the revenue section deals with Title I funds. Michelle explained that this year the Title I amount would be for \$83,125.00, and would still go towards paying the partial salaries of our Paraprofessionals salaries, and that \$762.00 is for the Parent Involvement Portion of Title I. She explained that the money for the Parent Involvement portion of the Title I money would be used to purchase student planners for all 3<sup>rd</sup>-5<sup>th</sup> grade student, as a daily communication tool between home and school.

Line Items 6 through 11 deals with our State Revenue (FEFP), and Line Items 12 through 24 deal with additional incoming revenue.

Next on the Budget, Michelle discussed Line Items 27 through 46 deals with Basic Instruction such as Instructional and Non-Instructional Salaries, FICA/MEDICARE, Insurance, Curriculum, etc. Michelle explained that for this upcoming year, we will have 2 Kindergartens, 2 First Grades, 3 Second Grades, 2 Third Grades, 2 Fourth Grades, and 2 Fifth Grades. Michelle mentioned that a majority of the teachers were getting an increase in their salary due to House Bill 641, and that she will be giving any teacher that did not get an salary increase from House Bill 641, will get an 2% raise. She also mentioned that the non-instructs would also be getting a 2% raise.

Then, Michelle explained that line items 47-72 dealt with the ESE/Gifted/RTI Teacher and Guidance Counselor's salaries and benefit information. Michelle mentioned that they were also on the Administration Team, and that they will be getting a 3% raise since House Bill 641 does not affect their salaries and that they have not received a raise in a few years.

Next, Michelle explained that line items 73-86 deals with part of Ms. Vicki's salary for running the media center. Michelle mentioned that for this upcoming year, Ms. Vicki would be doing media center and then continue with serving breakfast and lunch, and that she would be getting a 2% raise this year. Michelle reminded the Board that Vicki's positions are coded separately seeing that she holds two different positions.

**Then, Michelle continued explaining that line items 89-112 on the Budget deals with School Administration. This section deals with Administration staff salaries and benefits, and anything else that is related to the office and school such as office materials, accounting services, and payroll services. Michelle mentioned that Sandy, Brittany, and herself will also be getting a 2% raise.**

**Michelle then explained that line items 113-118 deals with Food Service. Michelle mentioned that this was the second part of Ms. Vicki's salary. Michelle mentioned that Vicki does a wonderful job and a truly a phenomenal asset to our school.**

**The next items on the budget that Michelle explained were line items 119-136, which deals with the Operation of the School such as custodial fees, garbage, water, electric, internet services, and any materials needed for the school's repairs and maintenance. Michelle mentioned that the school was going to continue to use an independent contractor for custodial because of the huge savings in regards to insurance and benefits.**

**Finally, Michelle explained that the last line items 142-150 on the Budget deals with our Extended Day Program which includes our Extended Day staff's salary and benefits and any supplies that the Extended Day Program may need.**

**After the detailed explanation of the Budget, Barbara Holland made the first motion to accept the 2023-2024 Marion Charter School Budget, with Lori Soucey making the second motion to accept the Budget.**

**Next, Michelle presented the Staffing Plan for the 2023-2024 school year. Michelle explained that we would be having:**

- \* 2 Kindergartens**
- \* 2 First Grades**
- \* 3 Second Grades**
- \* 2 Third Grades**
- \* 2 Fourth Grades**
- \* 2 Fifth Grades**
- \* 1 ESE/Gifted/RTI Teacher**
- \* 1 Guidance Counselor/Dean**
- \* 6 Paraprofessionals**
- \* 1 Paraprofessional/Ext. Day. Assistant Position**
- \* 1 Administrator**
- \* 1 Administrative Assistant**
- \* 1 Secretary/Clinic/Guidance Clerk**
- \* 1 Extended Day Director**
- \* 1 Extended Day Assistant (Part time Para/Ext. Day Assistant..same as above)**
- \*Independent Contractors for Custodial, Speech/Language, Occupational Therapist, and Physical Therapist**

**After the explanation of the Staffing Plan for the 2023-2024 school year, Lori Soucey made the first motion to accept the Staffing Plan, while the second motion was made by Barb Holland.**

**Next, Michelle reviewed with the Board the PM 3 State Testing Results with the Board. Michelle explained that Kindergarten took the STAR Early Literacy test for all 3 Progress Monitoring (PM) Tests For Reading, First grade started off taking the STAR Early Literacy test for PM 1 and PM 2, and they had to take STAR Reading for the last PM test, and that 2<sup>nd</sup> grade took the STAR Reading test for all 3 PM tests. The results were:**

- **Kindergarten:** Mrs. Carter's class had 76% of her students at/above Benchmark and Ms. Maldonado's class had 71% of her students at/above Benchmark.
- **First grade:** Mrs. Booe's class had 89% of her students at/above Benchmark, Mrs. Kucharek's class had 32% at/above Benchmark, and Ms. Montanez's class had 53% at/above Benchmark. Michelle mentioned that both Ms. Kucharek and Ms. Montanez had class with several low achieving students, as well as students with behavior issues.
- **Second grade:** Mrs. Amerling had 56% of her students at/above Benchmark, and Ms. Dillingham had 71% of her students at/above Benchmark.

Michelle then explained that the students in 3<sup>rd</sup>-5<sup>th</sup> took the FAST Reading test for all 3 Progress Monitoring tests and the scores were as follows:

- For our Third grade students, our school received a Reading scale score of 290, in comparison to the County's scale score of 291 and the State's scale score of 298.
- For our Fourth grade students, our school received a Reading scale score of 304, in comparison to the County's scale score of 308 and the State's scale score of 298.
- For our Fifth grade students, our school received a Reading scale score of 322, in comparison to the County's scale score of 319, and the State's scale score of 321.

Then, Michelle reviewed the Math FAST Scores. They were:

- **Kindergarten:** Mrs. Carter's class had 76% of her students at/above Benchmark and Ms. Maldonado's class had 41% of her students at/above Benchmark.
- **First grade:** Mrs. Booe's class had 89% of her students at/above Benchmark, Mrs. Kucharek's class had 89% at/above Benchmark, and Ms. Montanez's class had 82% at/above Benchmark.
- **Second grade:** Mrs. Amerling had 81% of her students at/above Benchmark, and Ms. Dillingham had 76% of her students at/above Benchmark.
- For our Third grade students, our school received a Math scale score of 298, in comparison to the County's scale score of 294 and the State's scale score of 300.
- For our Fourth grade students, our school received a Math scale score of 312, in comparison to the County's scale score of 312 and the State's scale score of 315.
- For our Fifth grade students, our school received a Reading scale score of 334, in comparison to the County's scale score of 319, and the State's scale score of 321.

The Board was very pleased with the scores of both the Reading and Math tests. Michelle will update the Board with the 5<sup>th</sup> grade State Science test scores when they come in over the summer.

Finally, Michelle and the Board scheduled the Board Meeting dates for the 2023-2024 school year. They are:

- **Tuesday, October 17, 2023**
- **Tuesday, January 23, 2024**
- **Tuesday, April 23, 2024**
- **Tuesday, June 18, 2024**

The meeting was adjourned at 7:00 p.m., with the first motion being made by Lori Soucey and Barb Holland making the second motion.